**McCurtain County Tourism Authority Minutes**

**Tuesday January 17, 2023– 1:00 PM**

**Meeting held at Broken Bow Chamber of commerce Board Room**

Chairman Aron Maib called the meeting to order at 1:02 PM.

***Members present:***   Aron Maib, Vic Clay, Teresa Mullins, Tommy Julian, Craig Young, Jerry Don Smith, and Debbie Elliot. ***Absent Board Members:*** None.   Executive Director Charity O’Donnell was also present.  Guests present were Dave Smulyan and John Williams (County Commissioner).

After finding an error, Charity explained her Microsoft office programs had been down and something must not have saved. She stated she didn’t fill comfortable approving them until she doubled checked them with her written notes from the last meeting. Vic Clay made the motion to table them until the next meeting. Debbie Elliot seconded the motion.  The December minutes will be reviewed for approval at the next meeting. Motion passed unanimously 7-0.  Teresa Mullens, yes; Debbie Elliot, yes; Aron Maib, yes; Craig Young, yes, Jerry Don Smith, yes; and Vic Clay, yes.

***Financial Report*:**Vic Clay, seconded by Tommy Julian, made a motion to approve the Financial Report as presented.   Motion passed unanimously 7-0.  Teresa Mullens, yes; Debbie Elliot, yes; Aron Maib, yes; Craig Young, yes, Jerry Don Smith, yes; and Vic Clay, yes.

***Purchase Orders:*** Purchase Order amounts were presented and reviewed. Vic Clay, seconded by Debbie Elliot, made a motion to approve the Financial Report as presented.   Motion passed unanimously 7-0.  Teresa Mullens, yes; Debbie Elliot, yes; Aron Maib, yes; Craig Young, yes, Jerry Don Smith, yes; and Vic Clay, yes.

***Old Business:***

***Trash Contract:*** Vic Clay and Aron stated they haven’t gotten with PJ however they will. They also discussed this with John Williams, and he mentioned checking on a possible program for this.

***Advertising Update:*** Charity reported that maps are underway as far as the proofing of them county one and laying out the POI one.  She mentioned some of the ongoing projects like print ads, billboards, new ice box graphics and digital ads.

***Unscheduled New Business:***None

***Adjourn:*** Tommy Julian made a motion to adjourn the meeting. Vic Clay seconded the motion.  Motion passed unanimously 7-0.  Teresa Mullens, yes; Debbie Elliot, yes; Aron Maib, yes; Craig Young, yes, Jerry Don Smith, yes; and Vic Clay, yes.

 Meeting adjourned at 1:54pm.

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Aron Maib, Chairperson